

SHARPEN YOUR FOCUS.

As part of Weaver's Business Process Improvement (BPI) services, we work closely with clients to gain an understanding of existing procedures relating to business processes. Weaver improves business performance by streamlining business systems, operational processes, and performance measurement techniques that provide the basis for continuous improvement. We focus on leveraging existing investments and designing recommendations that meet the longer-term growth and profitability goals of a business.

The principal goal in business process analysis and improvement is to accomplish overall improvement of current business processes. The end result will reduce organizational risks, integrate business process with technology, prepare for successful implementation, and create an aligned and streamlined set of business processes across the organization.

We assist clients in:

- Performing business process mapping analysis
- Documenting process and sub-processes in their "as is" or current state
- Creating process flow charts
- Clarifying needs and proposing recommendations for improvement for specific area and evaluated business function
- Providing and presenting documentation and analysis

By analyzing and improving business processes, companies are able to identify and then eliminate redundancies, bottlenecks, and process breakdowns. Organizations are also able to align their business processes with supporting information management technology. The process then becomes a source of greater transparency, improved efficiency across the entity, and scalable processes that are maintained as the company grows.

Phase One: Analysis

- Work with management to understand the short and long-term goals of the organization
- Create a prioritized strategy to align with these goals
- Gain an understanding of existing procedures relating to business processes
- Document all business processes as they actually occur in their current "as-is" state

Phase Two: Evaluation

- Provide an integrated, objective and disciplined approach to documenting, evaluating and improving the effectiveness of all identified "to-be" business processes, sub-processes, activities and practices
- Determine the plan forward shortterm and longterm

Phase Three: Implementation and Training

- Prepare an implementation and training plan
- Map out the preliminary scope and objectives to move from the "as-is" to the "to-be" processes
- Create a permanent repository for both "as-is" and "to-be" business processes that can be accessed by all users throughout the organization



BPI can be used as leverage for operational improvement and has numerous practical applications, for example:

- Analyzing the performance of procedures
- Managing enterprise organization or reorganization
- Rationalizing business process functions and their interactions
- Analyzing risks and vulnerabilities
- Managing ongoing enterprise improvement
- Complying with new laws, regulations or standards
- Managing competencies and human resources
- Defining IT requirements
- Optimizing existing information systems
- Automating business processes

At Weaver we understand the importance of focus, strategy and communication in performing Advisory Services that are well planned, based on strategy, executable and measurable. We work closely with our clients to model services to fit their existing structure, process and staffing. We understand the importance of communication and integrate it throughout every step of the process. With a comprehensive understanding of the many nuances of these types of projects, our knowledgeable associates are highly skilled in business process analysis and development. If you need assistance in BPA/BPI, process mapping training, or just getting started, we can help.